(Re)accreditation/recognition of a pharmacy support staff training course(s), part 3, apprenticeship (England) standard, 2024/25 academic year

**Submission template v1.0**

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## This template

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| Please use this templateto demonstrate how your course(s) and institution will meet (or continue to meet) the [Requirements for the education and training of pharmacy support staff – October 2020](https://www.pharmacyregulation.org/students-and-trainees/education-and-training-providers/education-and-training-requirements-support-staff)in relation to your support staff course offering(s).  The technical knowledge and skills content of the course/qualification must be derived from, and mapped to, an appropriate national framework for pharmacy knowledge and skills recognised in the UK.  **Completing this template**  This document has been populated with the Institute for Apprenticeships and Technical Education Standard (England) for Pharmacy Services Assistant (England)  For sections 1-6, please identify the mandatory apprenticeship knowledge, skills and behaviours (KSB) as part of your submission. Please note, sections 1-6 are mandatory and must be completed to meet the apprenticeship standard.  **This part 3 submission document should be complemented by a curriculum mapping document included as an appendix. There must be one part 3 submission per course/qualification.** |

## Support and further information

If you have any questions when preparing your submission, please contact the GPhC’s Education (Quality Assurance) team at[education@pharmacyregulation.org](mailto:education@pharmacyregulation.org)

The GPhC is committed to compliance with the General Data Protection Regulation (GDPR), details for our privacy policy can be found on our [website](https://www.pharmacyregulation.org/privacy-policy).

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# Key course/qualification information:

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| **Academic year:** 2024/25 |
| **Name of course provider/awarding organisation:** |
| **Name of course/qualification:** |

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| **Part 3: Role-specific learning outcomes (Apprenticeship standard)** |
| Section 1: Dispensing and supply of medicines and medicinal products |
| **How does the course/qualification support the trainee to achieve this outcome and where the learning outcome is taught?** |
| **Provider’s commentary**  Please type your commentary here  X  (expand as necessary) |
| **How and where does the course/qualification assess the trainee’s achievement of this outcome at the stated competency level?** |
| **Provider’s commentary**  Please type your commentary here  X  (expand as necessary) |
| **GPhC accreditation/recognition team use only:**  **Outcome met/will be met? Yes  No** |
| **Accreditation/recognition team’s commentary:**  X |
| Section 2: Team work |
| **How does the course/qualification support the trainee to achieve this outcome and where the learning outcome is taught?** |
| **Provider’s commentary**  Please type your commentary here  X  (expand as necessary) |
| **How and where does the course/qualification assess the trainee’s achievement of this outcome at the stated competency level?** |
| **Provider’s commentary**  Please type your commentary here  X  (expand as necessary) |
| **GPhC accreditation/recognition team use only:**  **Outcome met/will be met? Yes  No** |
| **Accreditation/recognition team’s commentary:**  X |
| Section 3: Communication, pharmacy law and ethics |
| **How does the course/qualification support the trainee to achieve this outcome and where the learning outcome is taught?** |
| **Provider’s commentary**  Please type your commentary here  X  (expand as necessary) |
| **How and where does the course/qualification assess the trainee’s achievement of this outcome at the stated competency level?** |
| **Provider’s commentary**  Please type your commentary here  X  (expand as necessary) |
| **GPhC accreditation/recognition team use only:**  **Outcome met/will be met? Yes  No** |
| **Accreditation/recognition team’s commentary:**  X |
| Section 4: Person centred care |
| **How does the course/qualification support the trainee to achieve this outcome and where the learning outcome is taught?** |
| **Provider’s commentary**  Please type your commentary here  X  (expand as necessary) |
| **How and where does the course/qualification assess the trainee’s achievement of this outcome at the stated competency level?** |
| **Provider’s commentary**  Please type your commentary here  X  (expand as necessary) |
| **GPhC accreditation/recognition team use only:**  **Outcome met/will be met? Yes  No** |
| **Accreditation/recognition team’s commentary:**  X |
| Section 5: Health and safety in the workplace |
| **How does the course/qualification support the trainee to achieve this outcome and where the learning outcome is taught?** |
| **Provider’s commentary**  Please type your commentary here  X  (expand as necessary) |
| **How and where does the course/qualification assess the trainee’s achievement of this outcome at the stated competency level?** |
| **Provider’s commentary**  Please type your commentary here  X  (expand as necessary) |
| **GPhC accreditation/recognition team use only:**  **Outcome met/will be met? Yes  No** |
| **Accreditation/recognition team’s commentary:**  X |
| Section 6: Preparation for the End Point Assessment (EPA) |
| **Describe the assessment process used to confirm the candidate's readiness for formative assessments throughout and how this is communicated to the employer to support gateway decision** |
| **Provider’s commentary**  Please type your commentary here  X  (expand as necessary) |
| **GPhC accreditation/recognition team use only:**  **Outcome met/will be met? Yes  No** |
| **Accreditation/recognition team’s commentary:**  X |

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| Submitting your documentation to the GPhC **You must send the following electronically via email or through a secure link::**   * A **Word** and a **PDF** version of your submission document * A **PDF** version of each item of documentary evidence     **@**  envelope  **education@pharmacyregulation.org**  Please ensure that the documentation arrives with the GPhC’s Education team on, or before, the submission deadline. **The deadline for submission of documentation is normally six or seven weeks in advance of the event; however, you will be notified of your exact deadline date when we confirm the date of your event.** |

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